

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
December 11, 2001
3:00 – 4:30 PM
Room A218C**

MINUTES

PRESENT: J. Friedlander, B. Hamre, L. Fairly, B. Fahnestock, S. Ehrlich, A. Serban,
L. Rose, K. Hanna, R. Launier, J. Chase

EXCUSED: K. McLellan

1.0 Call to Order

Chairperson Jack Friedlander called the meeting to order at 3:00 p.m.

1.1 Approval of the minutes

M/S/C [Launer/Serban] to approve the minutes of the December 4th CPC meeting.

M/S/C [Rose/Hanna] to approve the minutes of the November 20th CPC/DTC meeting, amended as follows:

Point made [Rose] that Item 1.2, paragraph 3, items 8-11 of the list of new positions to be filled for fall, 2002, should reflect that the four associate degree nursing positions are categorically funded.

Correction to Item 7.3 [Rose]: “[F]orward it to the College Planning Council subject to subsequent review of the numerical factors by the Academic Senate.”

1.2 Announcements

2.0 Information Items

2.1 Andreea Serban informed the council that the college has received a letter from ACCJC asking us to propose two choices for a date between October 1 and November 7, 2002 for the visit of the accreditation team. The two choices proposed to ACCJC are October 1-3 and October 7-9, 2002. We should know shortly which date is convenient to them. Dr. Serban noted that it is critical the accreditation team be advised that SBCC is doing an experimental self-study.

Tom Garey commented that the Garvin Theatre would not be available during this timeframe to be used for a meeting with faculty and the accreditation team. Andreea indicated that there will be such a meeting and that a venue will be found to accommodate the faculty who will be attending. Dr. Friedlander suggested scheduling the session in the Fe Bland Forum.

- 2.2 Brian Fahnestock announced that the position held by Ed Blaschke (limited term position) will be replaced with a permanent position (Assistant Facilities Director). Funding for this position initially will be taken from the construction fund. The scope of this position will be to do less project management and more people management. Alex Pittman will be responsible for projects and the new position will support him.

3.0 Discussion Items

- 3.1 Final review of the final draft of the College Plan for 2002-2005.

The council approved the final changes to the College Plan. Andreea Serban and Bill Hamre met outside of council to finalize the draft of the technology portion. Bill went over these items with the council.

**M/S/C to approve the final draft of the College Plan for 2002-2005.
[Hamre/Ehrlich] - Motion carried unanimously.**

The council expressed its appreciation to Andreea Serban for her hard work and diligence in preparing this document.

- 3.2 Process for reviewing verification section of the institutional self-study and timeline for completing the report for the college's institutional self-study

- Dec. 11 CPC finalizes and approves College Plan 2002-2005
- Dec. 13 - College Plan to be approved by the Board of Trustees
- Dec. 14 Deadline for changes to be submitted to Andreea Serban of the verification of standards
- Dec. 18. Deadline for feedback on Section V

- 3.3 Approach to completing Section V of the institutional self-study (SBCC's Approach to Becoming a Model Community College for the 21st Century).

Dr. Serban distributed the proposed new outline for Section V. Dr. Friedlander informed the council that the terminology "forces for change" will replace "drivers.

Andreea indicated the sections should be a concise narrative. We have not committed to ACCJC that we are doing a total analysis of all the forces and drivers. The writing should illustrate how this would work. Dr. Friedlander added that our initial approach is not to define what the model community college would be. Our objective is to identify the process we are going to follow to define how to build a model community college. The question is how do these forces for change influence how we think about our planning process and how we organize

to respond to those changes. It's more gaining a flavor for what those forces are and how they will be used in our planning process as opposed to trying to describe what is a community college. When you think of it in those terms, the nature of the document changes with each section.

Andreea added that we need to move forward in the writing of these sections. Jack Friedlander would initially address the technology force for change and bring a draft to CPC on December 18th as an example. When we address technology as a force for change, we *don't* address how it's going to *change* the goals, but give a flavor where a reader would gain a sense of the relationship between the force for change and the College Plan and how it effects the planning process as opposed to detailing how technology is integrated into every single force.

Andreea indication that the sections need to have a narrative as well as charts and/or tables.

4.0 Action Items

There were no action items.

5.0 Other Items

There were no other items.

6.0 Adjournment

The meeting was adjourned at 4:00 p.m. by Chairperson Jack Friedlander.