

**Santa Barbara City College
College Planning Council**

**September 30, 2025
1:00-4:00 p.m.
West Campus Center (WCC) 204**

Minutes

1.0 MEMBERS

1.1 Members Present

Erika Endrijonas, Superintendent/President, Chair (non-voting)
Ryan Alexander, Classified Staff
Liz Auchincloss, Classified Staff
Jamie Campbell, Academic Senate
Roxane Byrne, Advancing Leadership Association
Tara Carter, Academic Senate
Sharon Colón, Association of Confidential Employees
Cecilia Contreras Martinez, Classified Staff
Ashley Farias, Classified Staff
Michelle Detorie, Classified Staff
Jordan Killebrew, Executive Committee (non-voting)
Dan Le Guen-Schmidt, Executive Committee (non-voting)
Keller Magenau, Executive Committee (non-voting)
Juan Quesada, Advancing Leadership Association
Joshua Ramirez, Academic Senate
Armando Ramos, Faculty Association
Chris Renbarger, Executive Committee (non-voting)
Parker Shankin-Clarke, Classified Staff
Carola Smith, Executive Committee (non-voting)
Beth Taylor Schott, Advancing Leadership Association
María Villagómez, Executive Committee (non-voting)

1.2 Members Absent

Paloma Arnold, Executive Committee (non-voting)

2. CALL TO ORDER

Dr. Endrijonas called the meeting to order at 1:00 p.m.

3. APPROVAL OF MINUTES

3.1 Approval of the Minutes of September 16, 2025

M/S/C (Quesada/Campbell) to approve the minutes of September 16, 2025 with one correction to attendance. The motion passed unanimously.

4. PUBLIC COMMENT

4.1 Public Comment Guidelines

Ana Garcia made public comments on items 6.2 and 6.3.

5. INFORMATION/REPORTS

5.1 Superintendent/President Updates

Dr. Endrijonas welcomed CPC members and gave an update on protocols for responding to and reporting potential ICE activity on campus.

5.2 Program Review Redesign - M. Medel

Dean Michael Medel presented the Program Evaluation Committee's recommendations for a redesigned Program Review process, including:

- A timeline for Program Review submissions aligned with the college budgeting process.
- Transition to a staggered 4-year Program Review cycle where a quarter of programs will submit each year.
- A tri-chair committee structure (Vice President, Faculty leader, Staff leader) with representation from all governance groups.

Dean Medel shared a flowchart for Program Review resource requests and clarified the proposed timeline for ranking requests and the role of Budget Committee in oversight.

5.3 2025-2028 Student Equity Plan - J. Ramirez

On behalf of the SEP steering committee, Dr. Joshua Ramirez, Academic Senate President and SEA Co-chair, presented an overview of progress on the 2025–2028 Student Equity Plan. The SEP is due November 30 and focuses on six metrics: enrollment, English/math completion, transfer, persistence, completion, and student ed plans.

Drafting teams identified different disproportionately impacted populations for each metric. The plan will be used to align funding with goals and strategies targeted at closing identified equity gaps.

5.4 Partnership Resource Team (PRT) Update - K. Magenau

Dr. Keller Magenau, Executive Director of Institutional Research, provided an update on the Partnership Resource Team's Innovation and Effectiveness Plan. The work focuses on making participatory governance more effective, efficient, inclusive, and transparent and on strengthening integrated planning structures. A draft compendium of resources is being developed with three volumes:

1. District Administrative and Governance
2. College Planning Handbook
3. Participatory Governance

Templates and tools are being created to support committee goal-setting, operations, and self-evaluation. The goal is to have the compendium approved by the end of spring term and to implement the new resources in fall 2026.

5.5 Update on Bond Construction Work

Christopher Renbarger, Vice President of Business Services, provided an update on bond-funded construction work related to the PE project. Hazardous materials abatement is underway in phases, beginning with the portion of the building closest to the track, and additional asbestos was discovered under the ceiling near the basketball court.

Fencing and parking adjustments near the track will be put in place by the end of October, after which demolition and recycling of materials will begin. The project is progressing as expected.

6. DISCUSSION

6.1 Bond Workgroup - E. Endrijonas

Members discussed the formation of a bond workgroup to review and recommend bond-funded projects. A proposal for the group's composition will be brought to a future meeting.

6.2 Annual Committee Review and Self-Evaluation

Dr. Magenau proposed an ad hoc cycle and process for self-evaluation while the PRT completes its work improving the participatory governance structure. Members discussed the usefulness of annual surveys for reflection.

6.3 College Climate Discussion

Jordan Killebrew, Executive Director of Public Affairs and Communications, led the council in a discussion of civility and the cultural environment at the College. Dr. Magenau introduced plans to conduct a new campus climate survey in the spring.

7. FUTURE AGENDA ITEMS FOR CONSIDERATION

7.1 Constituent Roles in Budget Development

8. MEETING DATES

8.1 Meeting Schedule and Agenda Item Due Dates

9. ADJOURNMENT

9.1 Adjournment

Dr. Endrijonas adjourned the meeting at 4:00 p.m.